

# ANNUAL REPORT



FY 2018/19

*The mission of Al-Rayyan School is to teach students Quran and Islamic studies in a safe and secure environment. We promote Islamic moral values with the aim that children attending our school become responsible citizens and make a positive contribution to the wider community*

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## Summary

### KEY HIGHLIGHTS

Al Rayyan School has had another good year with around 90 registered students. Throughout the academic year, September 2018 to July 2019, we maintained a generous student to staff ratio. The head teacher and staff continue to ensure that the School's policies and procedures are embedded and allow for a safe and welcome environment for students and their families alike.

Following last year's AGM, we were also delighted to welcome three new parent governors to the school's Governing Body and I thank them for their valued contribution and the fresh perspective they bring to our activities.

The challenge for the school remains the same; to maintain and improve the standard of teaching in the limited time and with the limited resources available. The year on year increase in rent is particularly an area of concern for the Governing Body and while we thank parents for their continued support the Governing Body is exploring various avenues to deal with this issue.

### FINANCIAL HIGHLIGHTS

The annual accounts for the School's accounting year FY19 ending July 2019 show a profit of £1,248.90 vs a loss of £1,004.48 in FY18. In FY19 total income was £23,603.90 (FY18: £20,488.22) less expenses of £22,355 (FY18: £21,492.70). The decision to increase the school fees in FY19 has offset the steep increase in the rent from £5,933 in FY18 to £7,185 in FY19) contributing towards the accounting year FY19 profit of £1,248.90. Based on the results, we have reviewed the school fees and will propose an increase as the rent increases to ensure we do not operate at a loss. The Governing Body are exploring alternative funding options to mitigate potential fee increases year on year.

### OPERATING HIGHLIGHTS

This year we focused our operational objectives on training. Members of the Governing Body attended 'Trustee Management' training, arranged by the Surrey Muslim Association in February 2019. Working in partnership with Surrey Minority Ethnic Forum (SMEF) our staff undertook Health & Safety, Safeguarding and Basic First Aid training as well as 'lockdown and evacuation training' following the aftermath of the incident in New Zealand. We invited parents to attend, 'online safeguarding awareness training, which we also arranged with the SMEF team in March 2019.

A copy of this Annual Report can be downloaded from our website <http://alrayyan.org.uk>

Sister Saima Waseem  
Chair Governing Body  
25 January 2020



AL-RAYYAN SCHOOL

Tel 07596 160 569

Email: [office@alrayyan.org.uk](mailto:office@alrayyan.org.uk)

<http://alrayyan.org.uk>

# ACCOUNTS SUMMARY

## Accounts summary

The annual accounts provide a financial picture of Al Rayyan School's work over the course of the year.

Profit & Loss for the Period Ending 31st Jul 2019			
	Aug 2018 - Jul 2019	Aug 2017 - Jul 2018	YoY %
School Fees	£23,303.90	£19,886.75	17%
Books Sale	£0.00	£0.00	0%
Donations Rec	£300.00	£601.47	-50%
<b>Total Revenue</b>	<b>£23,603.90</b>	<b>£20,488.22</b>	<b>15%</b>
Teachers Wages	£13,702.49	£13,628.85	1%
Rent	£7,184.69	£5,932.54	21%
Stationary	£197.95	£0.00	0%
Books	£655.87	£1,459.08	-55%
Phone	£24.00	£18.00	33%
School Trips	£590.00	£393.23	50%
CRB Checks	£0.00	£61.00	-100%
Training & Courses	£0.00	£0.00	0%
Staff Meetings	£0.00	£0.00	0%
Misc	£0.00	£0.00	0%
<b>Total Expenses</b>	<b>£22,355.00</b>	<b>£21,492.70</b>	<b>4%</b>
<b>Profit / (Loss)</b>	<b>£1,248.90</b>	<b>-£1,004.48</b>	<b>224%</b>

# SCHOOL ACTIVITIES AND INITIATIVES

## School activities and initiatives

### REGENTS PARK MOSQUE

Teachers, parents and students came together to partake in the annual Al Rayyan trip to Regents Park Mosque in London where the students took the opportunity to learn more about our faith within this notable centre of Islamic learning. Students offered their Salah in the congregational prayers which was a great experience praying in a mosque of this size. Students also toured the building viewing Islamic calligraphy and architecture.



### END OF YEAR PICNIC

We celebrate our end of year results day with a presentation assembly where our students are awarded with certificates and gifts. The awards presentation culminates with the annual Al-Rayyan School Picnic where many activities and stalls are set-up to entertain the students and their families. This is also an opportunity for the community to attend including neighbours, local faith leaders and Bagshot school staff.



### EID PARTY

This year, we organized an Eid Party for our students where they came dressed in their favourite Eid outfits to celebrate the occasion. In addition to their regular classroom based learning, the children were treated to an extended playtime where they enjoyed some outdoor fun within the school premises. Our staff and volunteers prepared a selection of sweet and savoury snacks for the students to mark the religious celebration.



## Charity events

### SMALL BUSINESS SETUP

The parents and staff at Al Rayyan supported an initiative in Bangladesh to setup small businesses.

A total amount of £366.01 was collected through donations which contributed towards the setup and running of small independent businesses to generate much needed income for families.

Our thanks go out to everyone who supported this worthwhile cause.



### HELP THE ORPHANS

This year the staff and governors donated on two occasions for orphans in Malaysia and Morocco.

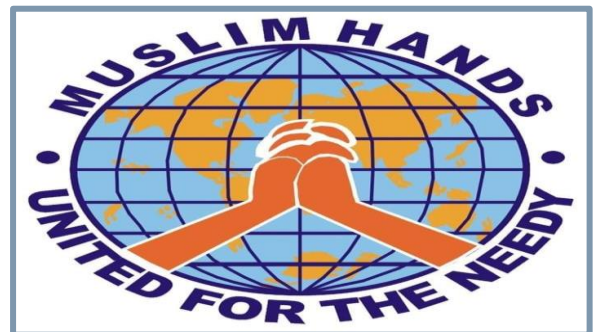
In December 2018, the collection raised £570 which was donated to orphans in Malaysia and in May 2019, the second collection raised £330 which was donated to orphans in Morocco.



### GIFTS FOR CHILDREN

Staff and governors donated generously for a charity initiative organized through muslimhands.org.uk providing orphaned or disadvantaged children a gift.

The amount of £400 raised was used to buy practical items such as a school bag or equipment, together with items designed to bring a smile such as toys and sweets.





# MEET THE GOVERNING BODY

NAME	PROFILE
Saima Waseem Chair Governing Body	Saima joined the Al Rayyan Governing body in 2012 as a parent governor and supported the School in developing its policies and processes with a view that the school met regulatory requirements. She also represents the School at external events and very much sees Al Rayyan as her extended family.
Shaheeda Norat Staff Governor/Bursar	Shaheda has been part of Al Rayyan school from since it was established. She combines the role of bursar and governor and is key in maintaining continuity across the administration processes.
Ozayr Tayab Parent Governor/Treasurer	Ozayr has been part of the Al Rayyan Governing Body for 4 years and has helped establish key outputs and processes for the school. Outside of Al Rayyan, he works as a Business Consulting Director within Financial Services and is a Husband and Father to 3 children, 2 of which are students at Al Rayyan.
Amer Bajwa Parent Governor/Treasurer	Amer joined Al-Rayyan Governing Body in 2012 as a parent governor/treasurer. He was instrumental in registering the school as a charity, setting up the school's finance processes and putting together the school's annual accounts. His first son attended the school in 2006 and his youngest child is still at Al-Rayyan school. His role is now limited since moving to the US last year. .
Farzana Ahmed Staff Governor	Farzana is the Reception class teacher at Al Rayyan school. She has been teaching at the school since it was established and has also effectively represented the staff at the Governing Body meetings. She has 3 children, all of whom have attended Al Rayyan school. Outside of Al Rayyan she works as a Clinical Administrator for the NHS.
Mohammed Salem Sabur Staff Governor	Salem's involvement with Al Rayyan school dates as far back as 2009, where his older children attended the school. Since 2016 he joined the teaching staff. Teaching the senior boys class & joined as an parent governor in the same year. His has a genuine love for teaching & varies his teaching methods to suit each student in his class. He is a loyal and an integral member of our GB team. Involved in the many discussion & decisions that have helped to shape our school today.
Shahnaz Sheikh Parent Governor	Shahnaz joined the Governing Body following last year's AGM and has been an active contributor throughout the year supporting various activities and initiatives. She works in a Pharmacy and has 2 children who both attend Al Rayyan school.
Ammara Choudry Parent Governor	Ammara has been a member of the governing body for a year and enjoys helping at school events. She finds being part of the GB a great opportunity to see what the school achieves week by week as an integral part of the local community and being a governor has made her feel close to the school family. Her daughter is a student at the school and her son also attended when he was younger. Ammara works as a full time GP in Ascot.
Kiran Malik Parent Governor	Kiran Malik has been part of the governing board for just over a year. She has taken an active approach to contributing at the governing board meetings. Outside of Al Rayyan, she is Trainee Solicitor and a mother to two children, one of who attends Al Rayyan.

